



**SPECIAL COUNCIL MEETING**  
**Held on November 8, 2023**  
**In Person & Virtually,**  
**Commencing at 9:00 a.m.**

**IN ATTENDANCE:**

Mayor: D. Anderberg

Councillors: M. Barber, D. Green, G. Cleland, B. Wright,  
and W. Oliver

With Regrets: S. Nodge

Staff: A. Lucas, Chief Administrative Officer; K.  
Green, Executive Assistant; and W. Catonio,  
Director of Finance and Human Resources;

**1. CALL TO ORDER**

Mayor Anderberg called the meeting to order at 9:00 am.

**2. AGENDA APPROVAL**

**WRIGHT:**

That Council for the Town of Pincher Creek agrees to add item 3.7 Minor Hockey PA System to the November 8, 2023, Special Council meeting agenda.

**CARRIED 23-513**

**CLELAND:**

That Council for the Town of Pincher Creek approves the November 8, 2023 Special Council meeting agenda as amended.

**CARRIED 23-514**

**3. NEW BUSINESS**

**3.1 Memorandum of Changes #1**

**OLIVER:**

That Council for the Town of Pincher Creek approve the Memo of Changes #1 as presented and to be hereby attached to the minutes with thanks.

**CARRIED 23-515**

**3.2 Utility Rate Changes**

**CLELAND:**

That Council for the Town of Pincher Creek accept the Utility Rate changes as presented.

**CARRIED 23-516**

**3.3 Tax and Utility Comparison**

**CLELAND:**

That Council for the Town of Pincher Creek accept the Tax and Utility Comparison changes as presented.

**CARRIED 23-517**

Handwritten initials in blue ink, appearing to be "D" and "A", written over a horizontal line.

**3.4 Memorandum of Changes #2**

**GREEN**

That Council for the Town of Pincher Creek direct administration to set up a Joint Council Meeting with the MD of Pincher Creek for the purpose of discussing the Municipal Energy Lead and other matters as required as soon as possible.

**CARRIED 23-518**

**3.5 Capital Budget List**

**3.6 Email Regarding Carriage Garden**

**3.7 Minor Hockey PA System**

*Mayor Anderberg called a recess at 10:19 am*

*Mayor Anderberg called the meeting back to order at 10:32 am*

**4. CLOSED MEETING DISCUSSION**

**CLELAND:**

That Council for the Town of Pincher Creek agree to move into closed session of Council on November 8, 2023 at 11:01 am in accordance with sections 21 & 24 of the Freedom of Information and Protection of Privacy Act, with the Chief Administrative Officer, Executive Assistant and Director of Finance and Human Resources in attendance.

**CARRIED 23-519**

**GREEN:**

That Council for the Town of Pincher Creek agree to move out of closed session of Council on November 8, 2023 at 11:55 am in accordance with sections 21 & 24 of the Freedom of Information and Protection of Privacy Act.

**CARRIED 23-520**

**4.1 Administration Update-FOIP s. 21**

**5. ADJOURNMENT**

**CLELAND:**


That this meeting of Council on November 8, 2023 at be hereby adjourned at 12:01pm

**CARRIED 23-521**



*Special Council Meeting  
November 8, 2023*

  
\_\_\_\_\_  
MAYOR, D. Anderberg

  
\_\_\_\_\_  
CAO, A. Lucas

**APPROVED BY RESOLUTION  
OF THE COUNCIL OF THE TOWN OF PINCHER CREEK,  
THIS 27<sup>th</sup> DAY OF NOVEMBER 2023            S E A L**

**NEXT REGULAR MEETING OF COUNCIL TO BE HELD ON  
TUESDAY NOVEMBER 27, 2023 AT 6:00 P.M.**



TOWN OF PINCHER CREEK  
2024  
Operating Budget Adjustments  
Administration Suggestions  
November 8, 2023  
Memo of Changes #2

8:22 AM  
11/10/2023

				BUDGET	BUDGET
				ADJUSTMENTS	TOTAL
					2024
DEPARTMENT	REV/EXP	G/L ACCOUNT #	DESCRIPTION		
Net Deficit	without amortization		Net Deficit as presented Oct 18, 2023		(979,425.00)
General Municipal	Franchise Fee Revenue	0000001540	increase franchise fees to maximum Fortis Alberta	227,000.00	(752,425.00)
General Municipal	Franchise Fee Revenue	0000001540	increase franchise fees to maximum APEX	227,000.00	(525,425.00)
Various	Benefits	various	reduction of LAPP % over YMPE	4,040.00	(521,385.00)
General Municipal	Property Taxes	various	increase taxes an additional 3% to cover increase in Grants, Insurance, Reduction in RCMP Revenue and Power Increases (total tax increase would be 5%)	148,569.00	(372,816.00)
PC Humane Society	Transfer from reserves	2614001920	Survey & Subdivision Humane Society (move to 2025)	8,000.00	(364,816.00)
Parks	Goods	7105002510	remove Playground upgrades for 2024	10,000.00	(354,816.00)
CRC	Transfer To Reserves	7221002760	Remove as per Council Meeting Oct 18, 2023	150,000.00	(204,816.00)
CRC	Transfer From Reserves	7221001920	Remove as per Council Meeting Oct 18, 2023	(150,000.00)	(354,816.00)
Pool	Salaries and Benefits	various	Increased wages and benefits based on 2023 actual service levels	(93,000.00)	(447,816.00)
<b>COUNCIL DISCUSSION ITEMS</b>					
Utilities	Transfer from Reserves	Various	Transfer from reserves to cover deficit	200,000.00	(247,816.00)
Energy	Professional Services		Municipal Energy Project Lead 2024	34,000.00	(213,816.00)
PCCELC	Transfer from reserves	7414001920	Repairs and Maintenance \$14,500; Security Cameras 2 more each site; only 1 per site currently - \$2,500 (transfer from reserves)	17,000.00	(196,816.00)
PCCELC	Grant	7414002770	Grant \$233,584 (less 94,200 = 139,384)	94,200.00	(102,616.00)
Various	Salaries & Benefits	various	Reduce new position - PW Coordinator - Facilities	102,660.00	44.00

\_\_\_\_\_  
Mayor Don Anderberg

A. Lucas  
\_\_\_\_\_  
CAO/Director of Finance HR